

APPLICATION FOR EMPLOYMENT

Date: _____

Name: _____ Home Phone: _____
Last First M. I.

Address: _____ Beeper/Cell: _____

City: _____ State: _____ Zip: _____ E-mail: _____

How long have you lived at the address listed above: _____ SS No.: _____ -- _____ -- _____

If less than 7 Years list all states/counties residence for the past 7 years: _____

Are you **UNDER** 18 years of age? _ Yes _ No If Yes, Required to provide working papers

Education

	Circle Last Year Completed	Did You Graduate?	School	Subject studied/Degree(s)
High School	1 2 3 4	Y N	_____	_____ -
College	1 2 3 4	Y N	_____	_____ -
Other Schools	1 2 3 4	Y N	_____	_____ -

Previous Employment/References

Company Name _____ Telephone _____ Supervisor _____
 City & State _____ From ___/___/___ To ___/___/___
 Job Duties _____ Why left _____
 _____ Salary _____

 Company Name _____ Telephone _____ Supervisor _____
 City & State _____ From ___/___/___ To ___/___/___
 Job Duties _____ Why left _____
 _____ Salary _____

NORTH EAST UNDERLAYMENTS, L.L.C.

Company Name _____ Telephone _____ Supervisor _____

City & State _____ From ____/____/____ To ____/____/____

Job Duties _____ Why left _____

Salary _____

Explain any period of time not accounted for in your employment history: _____

Please list any Licenses/Certifications _____

Summarize special job-related skills and qualifications acquired from employment & other experience

Are you legally eligible to be employed in the United States? Yes No

(Proof of identity and eligibility will be required upon employment)

Have you ever been convicted of a crime? Yes No

If Yes, for each conviction indicate date of conviction, nature of charge (*you will not be denied employment solely because of a conviction record, unless the offense is related to the job for which you have applied)

APPLICANT ACKNOWLEDGEMENTS:

1. I understand that this is an application for employment with North East Underlayments.
2. I hereby declare that all statements contained in this application are true and correct and I understand that false, misleading or inaccurate information in this application will be the basis for withdrawal of any employment offer or if employed, may result in dismissal.
3. I understand and hereby authorize all persons, schools, companies, employers and/or their representatives to furnish North East Underlayments, LLC, their respective representatives or agents, any and all information set forth in this application and/or attached resume. In addition, I hereby agree to hold harmless and to release from all liability all said persons, schools, companies, employers and/or their representatives from any and all claims that I may have, or which may arise, against any and/or all of them, including the employer, as a result of them furnishing information to North East Underlayments, LLC. I authorize North East Underlayments, LLC to release employment references, if my employment becomes terminated for any reason. I also authorize North East Underlayments, LLC to conduct credit, police, criminal and driving record inquiries, or any other employment related inquiries in compliance with the provisions of the Fair Credit Reporting Act, 15 U.S.C. Section 1681, et. seq. I understand that the decision to hire me and my continued employment will be subject to the results of these inquiries.

NORTH EAST UNDERLAYMENTS, L.L.C.

4. I understand that North East Underlayments, LLC is committed to providing a **DRUG FREE WORK PLACE**. I understand that North East Underlayments, LLC may require a drug and/or alcohol screen test upon application for employment, randomly and whenever an on-the-job accident or injury is reported. I further understand that this test may be required of only the person involved or required of all employees within the area of occurrence. My signature to this application acknowledges my consent and release to be personally tested by their designated medical/testing service. I further understand and agree North East Underlayments, LLC periodically testing its employees to insure personnel do not report for assignments with illegal drugs and/or legal drugs illegally taken in their systems. I agree to hold all parties harmless, meaning I will not sue or hold them responsible for any alleged harm to me interfering with my obtaining a job, or continuing employment by not submitting to the test(s) or as a result of the report of the test. This includes possible clerical or laboratory error. This authorization and consent has been explained to me in a language I understand and I have been advised of the answers to any question(s) I have about these policies. I understand that this agreement is a legal and binding document because if North East Underlayments, LLC sends me for the examination they will incur expenses for the same.

5. The possession, use, purchase, sale or distribution of any firearm or other weapon is strictly prohibited on the premises of North East Underlayments, LLC, and all other worksite locations or while furthering company business. All employees are subject to search of personal items, including but not limited to: purses, brief cases, lunch boxes, and desks. The failure to permit or to cooperate with a search will constitute an immediate resignation of employment. Your signature below acknowledges your understanding and agreement with North East Underlayments, LLC **ZERO TOLERANCE** policy and that you will be immediately terminated for violation of this policy.

6. I understand that North East Underlayments, LLC has agreed to provide Workers' Compensation insurance coverage. In the event of an injury in the workplace, I agree that my sole remedy lies in coverage under the North East Underlayments, LLC workers' compensation insurance policy.

7. If employed by North East Underlayments, LLC, I agree to conform to the rules and regulations of North East Underlayments, LLC to which I am assigned. I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with North East Underlayments, LLC is of an "at will" nature, which means that the Employee may resign at any time and North East Underlayments, LLC may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written documentation or by conduct unless an authorized executive of North East Underlayments, LLC specifically acknowledges such change, in writing.

8. I understand that this application will be active for employment consideration for 90 days. After 90 days, if I wish to be considered for employment, I must contact North East Underlayments, LLC to determine if applications are being accepted.

Applicant Signature _____ Date _____